College Letter of Recommendation Information Sheet

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check one and indicate the earliest deadline in Naviance for this recommendation:

\_\_\_\_\_ Early Decision \_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ Early Action \_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ Regular \_\_\_\_\_\_\_\_\_\_\_

**Please** completely and specifically answer the following items. Your detailed replies help me to personalize your letter of recommendation. Please turn in your responses at least **one month** before your first due date. (Note: I will not write your letter until you have returned this questionnaire.) Also, please make sure that your deadlines are correctly entered in Naviance.

1. Your pronouns are…
2. List 3 or 4 adjectives that describe you. Would your friends use these same adjectives to describe you? Why are these adjectives applicable?
3. List the colleges where you are applying. If you have a first choice, indicate it. Do these colleges have any common features that you find particularly appealing?
4. What subject area(s) are you interested in studying in college? What has prompted your interest in these subjects?
5. What are your career goals? Why does this career path interest you?
6. What insights about yourself as a student have you gained from your chemistry coursework?
7. Did you have a favorite assignment or classroom activity assignment from Honors and/or AP Chem? What was memorable about this, and why did you like this assignment?
8. What did you learn from your chemistry coursework that will prepare you for college level work and/or your future career goals?
9. What strengths do you want highlighted in this recommendation? Be specific and reflective in your response.
10. What weaknesses do you recognize about yourself as a student? What have you done to improve in these areas? Be specific and reflective in your response.
11. List 1 or 2 clubs, sports, activities, etc. (including years involved, positions and awards) which have been *most significant or meaningful* to you in your years at Bromfield.
    * What do you feel you’ve gotten out of your involvement in these activities?
    * What did you contribute to these activities?
12. Have you worked during school, vacations, etc.? If so, what job(s) did you hold? How did having a job help you develop and mature?
13. Is there something else I should know about you? Do you have a story? Are there personal circumstances of which I or the college should be aware? Don’t be afraid to blow your own horn!